	Alec Foong Cell phone: 012-5517956 Email: <u>alecfoongvip@gmail.com</u>
Professional Summary	An expert of classroom education with 20 years teaching experience.
and Objective	As head of the engineering department, established consistency in instructional delivery and content progression
	Have established good rapport with partner universities from UK and Australia.
	Have provided consistent and varied professional development for engineering department.
	Have mentored students to match emotional scaffolding to cognitive development
	Have Collaborated with my administrative team to revisit and re- structure programmes to our core beliefs
	Have established rapport with teachers based on cooperative learning
	Have led policy and programme evaluation and management
	Have developed two new diploma courses in the area of Microelectronics and Mechatronics to improve quality of education.
	Have supervised more than 20 degree projects in the areas of Electrical and Electronics Engineering.
	Have demonstrated excellence teaching by receiving an average of 4.5 out of 5 teaching score from student evaluations.
	Objectives
	To create a more student friendly approach to teaching whist preparing them for the real world.
	Open to different ideas and cultures, and create opportunities that will encourage students to achieve their full potential.
	To encourage students to strive for excellence and build the foundation for life-long learning.
My Philosophy	No one gets left behind. All students need to be accepted and

	nurtured.
Academic Qualifications	Master of Science in Communication Systems Engineering
Institution of Higher	Bachelor of Science (Honours) in Communications Engineering MSc, University of Portsmouth, United Kingdom (2002 – 2003)
Qualifications	BEng, University of Portsmouth, United Kingdom (2001 – 2002)
	Attended the workshops, seminars and trainings (as listed below)
Experience	Altended the workshops, seminars and trainings (as listed below)
Most recent job title	Principal of AKiddos Educare & Learning (May 2013 – present)
Previous job title	Academic Department Head cum lecturer for Engineering Department, KDU College Penang (May 2004 – May 2013)
Earlier job title	Production Supervisor for Sanyo Electric (M) Sdn. Bhd. (1992 – 1994)
Skills	Full working knowledge of Microsoft Word, Excel, Microsoft Power Point. Electronics Workbench (Electronic circuit design tool), Matlab, ComNet III (Communication network design tool), Herald (Microwave radio link design tool), Kershenbaum (Data network operation design tool), C++, Assembly Language.
Memberships	Graduate Member with Board of Engineer Malaysia (BEM)
Workshop/Seminars/	<ul> <li>Neville Clarke training course for 'ISO 9001 Process Based Internal Auditing' on 25th and 30th January 2013.</li> </ul>
Training attended or	
participated	<ul> <li>Neville Clarke training course on 'Effective Interpretation of ISO 9001:2008 Quality Management System Requirement' on 19th December 2012.</li> </ul>
	- Seminar on' Outcome-Based Education (OBE) Excellence & Professional Engineer Recognition' on 15th April 2011.
	- 'People Management Skills on 19th and 20th November 2012.
	<ul> <li>'Finance &amp; Accounting for Non-Finance Managers' on 25th and 26th July 2012.</li> </ul>
	- Level 1 RIZ practitioner on 20th December 2011.
	- 'Preparing EAC Self-Assessment Report' on 21st March 2011.
	- 'Problem Based Learning (PBL)' on 17th and 18th March 2011.
	<ul> <li>The galaxy of engineering stars seminar on 'Engineers Talks' on 18th July 2009.</li> </ul>
	<ul> <li>Completed the course on 'Creative Problem Solving and Decision Making Skills - A Proactive and Practical Approach' on 7<sup>th</sup> and 8th 2007.</li> </ul>
	<ul> <li>'Accelerated Training Techniques for Trainers' on 12th and 13th August 2005.</li> </ul>
	<ul> <li>'Designing Courses for Outcomes-Based Education' on 5th December 2005.</li> </ul>
	<ul> <li>'Continual Quality Improvement Through The Outcome-Based Approach' on 28th and 29th June 2005.</li> </ul>
	- 'KDU College Pedagogy Day' on 23rd November 2012.
	<ul> <li>'Problem Solving &amp; Decision Making' on 18th and 19th September 2012.</li> </ul>

	- 'Teaching Excellence Day' on 4th December 2009.
	<ul> <li>'Towards Distinctive Manufacturing Practices Seminar' on 2nd April 2010,</li> </ul>
	<ul> <li>'Marketing Skills for Creating Customer Value and Satisfaction' on 21st November 2009.</li> </ul>
	<ul> <li>'Practical Leadership and Supervisory Skills' on 2nd and 3rd May 2008.</li> </ul>
Interests/ Extra Curricula	Reading, Swimming, Bowling, Cycling, Volley Ball
Activities	
Communication Skills	Excellent and efficient listening and communication skills in Bahasa Malaysia (national), Mandarin (international) and English (international)
Goal Oriented	Intense desire to get things done when objective and goals are systematically designed and structured.
Determination and Dedication	Persistence in accomplishing any project even when the situation gets tough after initiation.
	Paying attention to details, sharp analytical skills and taking extra step to ensure that job is successfully completed.
	Some of the major successful challenges include: design of the OBE mapping table for all diploma and degree programmes; conducted programme benchmarking with Multimedia University (MMU, Malacca); designed two new courses in the areas of Microelectronics and Mechatronics
Diplomatic and Negotiation skills	Honest and open, confidence in dealing and extensive experience in having negotiated with relevant international and local authorities and industry to successful conclusions.